

## Tender Notice

Municipal Corporation, Yamunanagar-Jagadhri is inviting tenders for the digitisation of Birth & Death data in UNICODE Font and scanning of Birth & Death Registers. The tender fee is Rs. 1000/- and the Earnest money deposit is Rs. 20000/-. Detailed NIT is available at MC website [www.mcyar.com](http://www.mcyar.com) and the technical and financial bid submission can be done on [etenders.hry.nic.in](http://etenders.hry.nic.in)

Tender ID	EE/MC/YNR/Digit/01
Date of Publish	07/01/2016
Start Date and time of Bid Submission	07/01/2016 from 10:00 AM
Last Date and time of Bid Submission	15/01/2016 up to 5:00 PM
Tender opening date	18/01/2016

### Scope of Work:-

1. Digitisation of Birth & Death data in UNICODE Font and scanning of Birth & Death Registers.
2. Detailed plan for the execution of the Data entry of Birth and Death registers.
3. The Birth and Death data is very crucial, therefore the agency has to demonstrate the method used for scanning of the registers.
4. Agency has to use its own computers and peripherals, including the stationary required in the premises of the Municipal Corporation
5. Entry of data in proposed format in the Unicode Hindi font, with a minimum or no mistakes.
6. Final report year wise checklist shall be printed.
7. Any mistakes shall be corrected.
8. Scanning of all the registers, required in the (dot)pdf format.

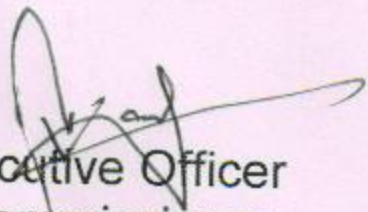
### Technical Eligibility:-

1. Agency shall have to deposit earnest money of Rs 20000/- in favour of Municipal Corporation, Yamunanagar-Jagadhri.
2. Agency shall have an experience of minimum 5 years and shall have handled projects with the Urban Local Bodies, Haryana.
3. Agency shall have a total turnover of minimum 40 Lacs within the last 2 financial years.
4. The Applying agency shall present at least on work order of conducting the same work in any other Municipal Committee/Council/Corporation.
5. Applying agency shall have the registered office locally.
6. All the Technical documents and the Fees (Tender Fee & EMD) shall be deposited in the office of Municipal Corporation latest by 3:00 PM on 14/01/2016, otherwise the bid shall not be considered.



Terms & Conditions:

1. The Financial bids shall be opened for the qualifying agency only.
2. The Applying agency shall present at least on work order of conducting the same work in any other Municipal Committee/Council/Corporation.
3. The staff deployed by the agency shall have the Identity cards while entering into the premises of Municipal Corporation, YNR-JGD.
4. The details of all the staff members along with their photographs shall have to be submitted in to the office.
5. Agency shall ensure that the no tampering of data is done.
6. For scanning of the data, the data shall be required in the PDF format.

  
Executive Officer  
For Commissioner,  
Municipal Corporation  
Yamunanagar-Jagadhri